

Camrose
& Area
Lodge
Authority



Camrose & Area Lodge Authority
September 16, 2022 @ 9:00am
Heritage Building 1st Floor Board Room

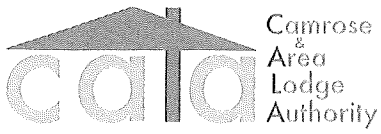
MINUTES

Town of Bashaw:	Cindy Orom		
Camrose County:	Tina Sroka (regrets)	Doug Lyseng (regrets)	
City of Camrose:	David Francoeur	Agnes Hoveland, Chair	Lucas Banack (regrets)
The Bethany Group:	Carla Beck	Shannon Holtz	Amanda Leckie
	Melodie Stol (recorder)		

1.	Call to Order	
	The meeting was called to order at 9:00 am by Chair Agnes Hoveland.	
2.	Approval of Agenda	
	CALA 22-09-01	MOVED by D. Francoeur to approve the Agenda with item 6(d) Appointment of Auditor to follow correspondence. CARRIED
3.	Approval of Minutes	
	CALA 22-09-02	MOVED by C. Orom to accept the Minutes of June 24, 2022 as presented. CARRIED
4.	Correspondence	
	a.	August TBG Staff Newsletter
	b.	Seniors Income Amounts July-September 2022
	c.	Faith and Aging Conference
	d.	ASCHA Regional Meeting – assign ballot vote
	CALA 22-09-03	MOVED by D. Francoeur to assign the ballot vote to Melodie Stol for the ASCHA Regional meeting. CARRIED
5.	Reports	
	a.	Financial Reports – for the 7 months ending July 31, 2022 Review of financial statements and accompanying notes. Revenues impacted by lower than budgeted occupancy. Lump sum utility support grant has been received. Expenses related to the vacant Stoney Creek lodge are higher and are fully recovered from the Government of Alberta.

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	<p>b. Occupancy Stats to August 31, 2022</p> <p>Move-ins have been occurring at the lodge, however there have been corresponding move outs related to residents needing higher level of care or relocating to communities closer to family. An open house at Rosealta Lodge is being planned for the fall. Member Orom will connect with Bashaw Wellness Team regarding concerns over physician availability in Bashaw.</p>
	<p>c. CAO Report</p> <p>Covid update, staffing levels have stabilized, negotiations are continuing. New Fall menu will be released in October.</p> <p>Discussion on flooring replacement for Rosealta. Emergency funding for the flooring is not available until next year. Areas of greatest safety concern could be addressed within current operational budget.</p> <p>CALA 22-09-05 MOVED by C. Orom to repair flooring in areas of greatest concern and to submit the full flooring replacement request to government for 2023. CARRIED</p> <p>Discussion on changes within the finance department and welcoming Amanda Leckie as interim finance manager.</p> <p>CALA 22-09-06 MOVED by C Orom to approve the change of signing authority with the removal of Graeme Conway from all accounts and the addition of Amanda Leckie as follows:</p> <p>Signing Authority for operating accounts:</p> <ul style="list-style-type: none"> • Chief Executive Officer - Carla Beck • Director Corporate Services - Judy Lowe • Director of Housing and Lodges – Shannon Holtz • Interim Manager of Finance – Amanda Leckie • Board Chairperson – Agnes Hoveland • Board Vice Chairperson – Lucas Banack <p>Alberta Treasury Branch: Administrator</p> <ul style="list-style-type: none"> • Interim Manager of Finance – Amanda Leckie • Director Corporate Services - Judy Lowe <p>Canada Revenue Agency: “Super User”</p> <ul style="list-style-type: none"> • Interim Manager of Finance – Amanda Leckie <p>Signing Authority for Investment Accounts</p> <ul style="list-style-type: none"> • Chief Executive Officer - Carla Beck • Board Chairperson – Agnes Hoveland • Board Vice Chairperson – Lucas Banack • Board Member - Tina Sroka <p style="text-align: right;">CARRIED</p>



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Agnes Hoveland, Board Chair

Carla Beck, The Bethany Group

Nov 10, 2022

Date

Nov. 10 / 2022

Date